

### Attachment 3

#### Collaboration Category Definitions and Recommended ITIB Strategy

Collaboration Category	Definition	Example	Solution Implementation	Financing	Business Process Reengineering	Recommended ITIB Strategy	Comments
Joint Development Collaboration	An enterprise-wide IT project with an integrated team developing a common solution.	Enterprise Applications Program for selected projects.	Single solution.	Technology Infrastructure Fund or General Assembly.	Required.	Establish project office to manage funding. Place funds in Technology Infrastructure Fund for ITIB approval. Fund a single solution.	Should be mandated by Code or executive order.
Program Collaboration	A group of related IT projects aggregated for management purposes that support a defined enterprise activity.	Virginia State Police and Dept. of Emergency Management projects.	Single or multiple related solutions.	Funding from participating agencies aggregated in a central appropriation.	Agency BPR recommended to prevent significant customization.	Establish program office to serve as business owner and recommend projects for funding. Place funds in central appropriation earmarked for projects recommended by the program office and approved by the ITIB.	Business owner designated by Governor's office or other authority as designated by Code. Business owner determines the business strategy; ITIB approves the project for development.
Functional Collaboration	Individual agency solutions focused on a specific function, implemented within the framework of Commonwealth Policies, Standards, and Guidelines, or enterprise contracts.	Electronic Health Records; Document Management; Enterprise Licensing; IT Portfolio Management.	Multiple, related solutions, often based on a COTS solution.	Agency funding.	Agency BPR recommended to prevent significant customization.	Require projects seeking Development Approval to demonstrate collaboration strategy.	Typically COTS solutions.